



BUBBENHALL PARISH COUNCIL

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CV3 2AT

Minutes of the Bubbenhall Parish Council Meeting held in the Village Hall, Bubbenhall, on Tuesday, 5th September 2017

Draft minutes- to be approved at 10th October 2017 meeting

Present: Cllr J Lucas (Chair)
Cllr S Baker
Cllr Win Nwachukwu
Cllr Bob Powell
Cllr J Shattock
Cllr C Pilgrim

Jane Fleming (Clerk)
Members of Public: 3

1. Apologies for absence

Apologies were received from Cllr S Haynes, Cllr P Redford (WDC), Cllr W Redford (WCC)

2. Declarations of interest and dispensations

No declarations received

3. Minutes of previous meeting on 18th July 2017.

Minutes from 18th July and extraordinary meeting of 15th August 2017 were agreed and signed by the Chair

4. Local Policing

- i. Neil Turfrey from the Rural Crime Team explained that he is a Special Sergeant based out of Warwick and is involved in setting up a rural crime and engagement team which will focus on issues within the rural community of Warwick and Stratford Districts. They do not replace 101 or 999 but are there to give advice. [Cllrs Lucas and Baker agreed to put information about this service in the Newsletter and on the website.](#)

5. Matters arising:

- i. Private signage for reduced speed
This item is deferred to next meeting
- ii. Overgrown footpath Home Close to Moat Close – update
Following a discussion it was agreed that the Parish Council should seek new quotes for the simpler style of fencing. It was agreed that [clerk will contact Heritage to arrange for a one-off clean-up of area. Clerk to contact solicitor to arrange for a Solicitors letter to be sent to home owner. Clerk to contact WDC about temporary barrier until fencing has been completed. Cllr Lucas to obtain quotes for revised fencing.](#)
- iii. Notice Board – Lower End
Waiting for the board to be erected
- iv. Moat Close Garages gutters
Item is deferred to next meeting
- v. Rugby Bin Lorries
Cllr Lucas contacted RBC. No response received, however, these lorries have not been seen for a while.
- vi. Grass maintenance

Signed
Chair:

[Cllr Lucas will pass this information/maps to Cllr Baker](#)

vii. Shed behind Village Hall

It was agreed that Shed would be the responsibility of the Parish Council. [Cllr Lucas to locate the key.](#)

6. Highways:

- i. Report of Collision with speed restriction sign (Reference number 109958) – [Clerk to check for updates on situation.](#)
- ii. Cllr Powell reported the 30mph signs on Stoneleigh Road are disappearing behind the growth of vegetation. Cllr Powell to contact PC Wendy Burrows to find out current position with A445 police speed watch. Still waiting for white lines to be completed. Repeater speed signs are now so dirty they cannot be read

7. Local Plan:

i. Judicial review

Cllrs Lucas and Shattock reported that a judicial review is being considered by a local group. A solicitor has been engaged and a barrister has been asked for advice. A number of Parish Councils have pledged their support and agreed to donate funds. Councillors were asked whether Bubbenhall Parish Council should pledge their support and whether a donation of £1,000 was an appropriate amount. Cllr Pilgrim queried how much the judicial review could cost. This information is not yet available. Cllr Baker queried the chance of success. The barrister has suggested a 60 to 70% chance of success. There will be a meeting next week 12th September 2017. The solicitor will be attending to talk about the progress in the judicial review. The Parish Council unanimously agreed to support the action and donate £1,000.

Neighbourhood Plan:

i. Update report from Cllr S Haynes

Currently we have submitted our draft plan to WDC with a request that they arrange the appointment of an independent examiner to carry out the examination process. The interest from potential examiners has been slow in forthcoming and it's taken over two months to be given a choice. Two examiners have expressed an interest in carrying out the examination of our draft plan. The CVs of the two examiners have been circulated to steering group members for consideration.

The main risk facing this project is the uncertainty of how the examiner will view the fact that we have given a voice, in our plan, to the opposition that was expressed through our community consultation to components of WDCs emerging Local Plan.

8. Business from members of the public

- i. A resident reported the grit bin sited on Lower End was not fixed into the ground and on several occasions it has been found tipped over with grit on the ground. [Clerk to follow up with Cllr W Redford \(WCC\)](#)
- ii. A resident stated there were concerns about vehicles, including lorries, parking on the grass verges in the village (photo provided). Questioned whether or not it is possible for posts to be inserted into verge to prevent this and can residents do this themselves. [Clerk to check with Cllr W Redford \(WCC\)](#)

9. Planning

- i. W/17/1022 - York Barn, Pagets Lane, Bubbenhall, Coventry, CV8 3BJ **GRANTED** (subject to conditions)
- ii. W/17/1079 - Land off Watery Lane and Stoneleigh Road, Bubbenhall, CV8 3BQ **GRANTED** (Subject to conditions)
- iii. W/17/1236 – 3 Home Close, Bubbenhall, Coventry, CV8 3JD **REFUSED**
- iv. W/17/1275 24 Coopers Walk, Bubbenhall, Coventry, CV8 3JB **APPLICATION** (Comments by 21/08/17)
- v. W/17/0936 The Shunt House, Leamington Road, Bubbenhall, Leamington Spa, CV8 3BP **GRANTED** (subject to conditions)
- vi. W/17/0935 - 28 Home Close, Bubbenhall, Coventry, CV8 3JD **APPLICATION 2** (Comments by 25/08/17)
 - a. Meeting of 15/08/17 actions.

An extraordinary meeting was held on 15th August (see minutes for detailed information). Clerk has added the agreed comments to the Planning website

Signed
Chair:

- vii. W/17/1411 - Land to the North and South of the A45 (between Festival and Tollbar Junctions) and land at the A45/Festival Roundabout, and A46/Tollbar Roundabout and at junctions of A444 with the A4114/Whitley Roundabout, Coventry, CV3 4PB APPLICATION (Comments by 30/08/17)
The deadline has been extended to 8th September 2017. [Cllr Shattock will prepare an objection letter. Clerk will send the formal letter to WDC Planning and upload it to the Planning website.](#)
- viii. W/17/1490 - 31 Coopers Walk, Bubbenhall, Coventry, CV8 3JB APPLICATION (Comments by 11/09/17)
There are no comments for this application

10. Youth Space & recreation ground

i. Bubbenhall Summer Youth Festival – report from Cllr S Haynes

"Huge thanks to everyone involved for a brilliant day, my two enjoyed every second and loved trying loads of new activities. From the chaps directing cars at the entrance, the welcome could not have been friendlier and the atmosphere was very special. A proper community day to ensure many happy lasting memories!" (Message posted on Facebook)

This is just one the many positive messages we have received from people who attended the Youth Festival on Saturday 19th August. By any measure you might care to choose the day was a complete success. Over 100 young people and some 80+ adults attended and enjoyed the varied, interesting and challenging activities that were available.

My thanks go to everyone who worked so hard on the day and in the build up to deliver this event. On behalf of the Parish Council I've taken the opportunity to write to all concerned expressing our thanks and appreciation. I'm still chasing up some outstanding invoices and receipts which will be submitted for payment asap.

ii. Update on playing fields

Cllr Baker reported complaints have been received about the dog mess which has been noticed all around the village. Cllr Baker will contact the Dog Warden and arrange for a notice to be placed in the Newsletter. Funnel net is waiting to be fitted. There is evidence of moles again Cllr Baker to contact mole catcher. The wild flower meadow is due to go ahead. [Cllr Lucas to seek advice on how it can be protected during the early days.](#) An email has been received to confirm the next RoSPA inspection is due soon.

11. Elections

i. Council ward boundaries

There is no clear understanding of what this all means. This will be deferred to the next meeting.

ii. Returning Officer has now received a request to hold an election to fill the vacancy in the Stoneleigh & Cubbington District ward, and if contested it will be held on Thursday 5 October 2017. The notice has been posted.

12. Finance

i. Financial report (payments schedule attached)

Cheques at meeting were signed by Cllr Baker & Cllr Pilgrim. Festival cheques were signed by Cllr Lucas, Cllr Powell and Cllr Baker

ii. Annual Report

This has now been completed by external Auditor, Grant Thornton, and the Notice of Conclusion of Audit (Year ended 31 March 2017) has been posted on website and Notice board.

iii. On-line banking

Clerk has now received the first stage form to apply for online banking. This will be completed and returned to the bank.

13. Reports from meetings attended

Cllr Shattock reported she and Cllr Lucas had attended a meeting at Baginton Village Hall concerning Whitley South development. Unsure who will occupy zones 2 and 3. Travis Perkins warehouse is now for sale. Rowley Road now has restrictions to prevent work traffic going through the village.

14. Parish matters

- i. Tennis Court Net
Deferred until Spring

Signed
Chair:

- ii. WALC Chairman visit
Deferred until a later date
- iii. Fir tree at entrance to Coopers walk (resident asking if we can arrange a tree preservation order)
[Cllr Powell to look into this matter](#)
- iv. Replacement bench
[Clerk to contact resident for an update](#)
- v. Preferred suppliers
[Clerk agreed to look at this matter](#)

15. Correspondence not dealt with in other items

<u>Date</u>	<u>Name</u>	<u>Correspondence</u>
24/07/2017	WALC	Councillor Commission report
25/07/2017	WALC	Bulletin from NALC Chief Executive
27/07/2017	WALC	Revised Legal Topic Note 54 protection of ownerless commons and village greens.
27/07/2017	WALC	Good Councillors Guide to Neighbourhood Planning In Stock
31/07/2017	WDC Strategic Economic Development Services	Warwick District Council Economic Development Update July
31/07/2017	Warwickshire Race Equality Partnership (WREP)	News Information Update 31.7.17 - Organisation Change
07/08/2017	WALC	WALC Chairman contact details
10/08/2017	WALC	Fwd: £350 sponsored (free) places at Low Carbon Britain event Nov 2017
15/08/2017	WCC Rights of Way Team	Warwickshire Rights of Way New Online Fault Reporting System
31/08/2017	WALC	Information from the NALC Chief executive - Legal briefing re data protection
24/08/2017	WALC	Neighbourhood Group List Grant Aid for small flood relief projects

Date of next meeting 10th October 2017

Signed
Chair: